



**Heworth Without Parish Council**  
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**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 17 AUGUST 2020 commencing at 7.00PM in [via zoom](#)**

Join Zoom Meeting

<https://us02web.zoom.us/j/84581535106?pwd=dW9WOU03SHRPREE4dVltZEhuTIQ3UT09>

Meeting ID: 845 8153 5106

Passcode: 888060

One tap mobile

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+44 131 460 1196 United Kingdom

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+44 203 481 5240 United Kingdom

Meeting ID: 845 8153 5106

Passcode: 888060

Find your local number: <https://us02web.zoom.us/u/kA34VDwve>

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 41/2020 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

**10<sup>th</sup> August 2020**  
**Gayle Enion-Farrington**  
**(CLERK/RFO)**

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## AGENDA

### **39/2020. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence
- b. To Receive resignation of Councillor Norman Denton

### **40/2020. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

### **41/2020. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

### **42/2020. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

### **43/2020. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 20/7/2020 and Ex Ord on 4/8/2020

### **44/2020. Councillor Vacancy**

- a. To move to electing or co-opting a new councillor to replace Councillor Denton
  - i) To approve the Clerk to immediately inform the CYC and the parish that there is now a vacancy, due to the retirement of a councillor, on the HWPC, and that parishioners are accordingly invited to call for a by-election for a new councillor; and
  - ii) That if, after the elapse of 14 days (not including weekends) 4<sup>th</sup> September 2020, the CYC informs the Clerk that no election has been called for, and the Clerk is to immediately to advertise the vacancy for co-option.

### **45/2020. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

### **46/2020. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 31 July 2020
- c. To Approve Bank Reconciliation Statement to 31 July 2020
- d. To report progress in effecting necessary changes in our internet banking account
- e. To report progress on the closure of Yorkshire bank accounts

### **47/2020. Heworth Without Parish Council Administration:**

- a. To update Councillors regarding progress of Clerk Mobile phone and Laptop
- b. To consider the creation of a Website Accessibility Statement to be uploaded on the Parish Councils website by 23<sup>rd</sup> September 2020
- c. To approve that the Clerk proceeds as soon as reasonably possible to update the Council website to comply with current accessibility requirements.
- d. To discuss the production of a Newsletter and proposed contents subjects
- e. To consider face to face meetings for small working parties where social distancing is possible.
- f. To note that Parish meetings open to the public are considered not suitable for the foreseeable, possibly May 2021 further to guidance from YLCA.
- g. **Co-option**  
To approve the proposed co-option policy for the parish:
  - i) To approve the possible co-option advert - see Document 1 (advertisement)
  - ii) That candidates for co-option should be advised (when they come for interview/discussion) that they will be expected to undergo initial councillor training, and be prepared to work not only in the monthly meetings, but throughout the month. Examples of tasks that councillors perform, which may be mentioned, are
    - delivering the newsletter
    - discussing council issues with other councillors by email, phone or in person
    - undertaking community service
    - attending relevant training courses
 Such information might also be put on our Facebook Page, our Newsletter and our website.
  - iii) That the Council adopts the current NALC-recommended protocol for the co-option of new councillors with this emendation: "discussion of the candidates and voting on them should take place in public but **in the absence of the candidates themselves, and of interested parties.**" **To consider and approve the Parish Council Co-option policy and particularly agree on point 5 options** - see Document 2 (co-option policy).

#### **48/2020. To Consider Issues Relating to Parish Assets and Open Spaces**

##### **a. Stray Road play area**

- i) To report progress since the playground inspection undertaken on 8<sup>th</sup> July 2020 and discuss how the removed gym equipment area has been left.
- ii) To report on the installation of new and the removal of the old benches.
- iii) To report progress on the painting of the black railings surrounding the play area
- iv) To report progress on the arrangements for necessary tree-surgery within the play area
- v) To report progress on the future investigations for the play area equipment and discuss the report detailed below from Councillors M Wells, M Starkey and R Cook who met on Wednesday 5<sup>th</sup> August and agreed on the following:

##### **1. We agreed that the outdoor gym equipment should definitely be replaced because**

- it is popular, and never more so since it was taped up and condemned.
- it provides fun exercise opportunities for older children, teenagers and adults in a beautiful setting.
- according to the latest report on BBC2 (as watched by Sally), outdoor gym equipment has a positive impact on people with mental health issues, which is especially relevant to post-Covid

##### **2. We agreed that an internal fence for the replacement gym equipment within the playground would**

- reduce the actual gym area
- not look aesthetically pleasing
- be an extra cost

##### **3. Rather than putting the equipment all in one place, we agreed that we would like to make a mini fitness trail of six pieces of equipment because**

- it sounds exciting
- it could be a challenge
- we can buy pieces as and when our budget allows
- this would obviate the need to take away a large space from areas already designated e.g. the wildlife triangle

##### **4. We therefore agreed to relocate the new gym equipment to the recreation ground to the strip beneath the trees alongside Park Lane as far as the boundary with the allotments because**

- being outside the play area avoids the necessity of fencing
- it avoids unnecessary noise for residents on Stray Rd and Hilbeck Grove
- this ground is slightly higher and better drained than the surrounding area
- there is some shelter from the rain under the trees, so the equipment would have more use
- there would be easy access from the new gate along Park Lane
- people passing along the lane would have a good view of what was going on

##### **but**

- there are some low branches which would need removing.

##### **5. We agreed that we would like to fill the gap in the playground with a basketball net because**

- it would not need a fence
- it is far away from the equipment for younger children
- any noise would be further from local residents

##### **but**

- the Allotment and Recreation Working Party have already chosen a different site
- it may be too near the round swing which is specifically for disabled children

##### **6. To help to realise our ideas, we agreed to**

- look at catalogues for ideas about suitable equipment (non-moving parts etc)
- visit other playgrounds if they contained the "right" equipment
- contact possible funding sources

##### **b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To report on matters relating to Playing field, Jubilee wood and wildflower meadow

##### **c. Open Spaces and other assets**

- i) To report progress refurbishing the condition of the parish noticeboards.

##### **d. HWPC Allotments**

- i) To report progress with all new allotment tenants
- ii) To consider and approve costs for the removal of rubbish on allotment site left by previous tenants from 3 quotes
- iii) To consider and approve an allotment tenant handbook for all existing and future tenants

#### **49/2020. Employment and Training:**

- a. To Consider any current employment/training related issues

**50/2020. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**51/2020. To Consider Highway/Transport Issues:**

- a. To Receive update re: HWPC involvement in Community Speed Watch initiative
- b. To Note any further highway issues.

**52/2020. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

**53/2020. Correspondence:**

- a. To Note Correspondence to the clerk received not specifically dealt with on this agenda

**54/2020. To Note matters for Information and items for next monthly meeting agenda**

**55/2020. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 21 September 2020 at 7pm via zoom platform.